COVID-19 Info for Research Students: Update #10 (22 May 2020)

Kia ora Graduate Research Students

This week's update is brief because there have been few major changes since last week when we transitioned to Alert Level 2.

We will move to providing you with COVID-19 Updates every two weeks from now on, unless there is a major change/issue relevant to graduate research students.

As always, if you have any concerns, questions or issues please do get in touch with us via email (grs@aut.ac.nz) and we will do all we can to help.

You can find the latest information on AUT's operations under Alert Level 2 via our COVID-19 update page (and doctoral candidates can also access the AUTi COVID-19 intranet page).

Access to Campus Facilities During Alert Level 2
Graduate research students and AUT staff are asked to continue to work remotely if at all possible.

If access to a campus facility is crucial for your work you can apply for permission to access a campus building/facility via the following process:

1. *Request access via your Primary Supervisor*. You will need to demonstrate the reasons why returning to a campus building/facility is essential for your work as a graduate research student.
2. Your Primary Supervisor, if they support your request, will need to *seek approval from their relevant Head of School* (or line manager). The ultimate authority to approve requests sits with the relevant Faculty Dean.
2. If your request to access a campus building/facility is approved, you then need to *fill out the AUT On-site Access Request Form*.
3. The AUT Estates/Security department will then contact you with instructions on how to arrange your visit(s) to campus.
4. Before coming on campus *download the AUT mobile app and "tag in-and-out" of all spaces on campus, by scanning the QR code at key access points*. You can download the AUT app from the AppStore or Google Play onto your smartphone.

Protocols for social distancing (minimum of one metre from others), maximum of groups of 10 people, hygiene (e.g. frequent hand washing; coughing/sneezing into your elbow; no sharing of equipment/work stations without appropriate cleaning) must be strictly followed when on campus (or elsewhere).

*NB: the central **Postgraduate Study Rooms** (AL210, MA206, and WU415/WU416) are not able to be accessed during Alert Level 2.*

IF YOU DO NOT FEEL WELL, DO NOT COME TO CAMPUS
Contact your health professional (GP) or the Health Line ph 0800 611 116.

Please note: Access to certain areas on campus may be restricted for safety and security reasons. We will be sure to advise you as soon as we know when ALL buildings can be accessed.

If you are granted permission to access campus buildings and facilities this will be restricted to between the hours of 7.30am to 5.30pm on weekdays only.

Remote Access to AUT Computers

You can gain access to an on-campus computer from off-campus for up to three x 2-hour sessions. To find out how to book click here. https://auti.aut.ac.nz/news/Pages/Booking-system-opens-for-remote-access-to-AUT-computers.aspx

Staying Connected

The Graduate Research School is continuing to offer a number of "Stay Connected" opportunities. These will be offered via Zoom and are as follows:

Coffee with Annalise: If you have any questions related to research support, or you just want company to chat about your day over coffee, get in touch with our friendly GRS student liaison person Annalise Davidson. Initially email her at grs@aut.ac.nz and she will make a time to chat via phone or via a video-chat.

Korero with the Dean: Prof Mark Orams, Dean of the Graduate Research School will be offering online "drop-ins" for graduate research students and supervisors for Q&As. The next scheduled session is scheduled for 11.30-12.30pm Wednesday 27 May. Click here to gain access through Zoom

Shut Up and Write (SUAW) Zoom Sessions
SUAW sessions are now available via Zoom. The online drop-in sessions are scheduled on Mondays 9:30 – 11:45am. Access through Zoom

Continued development of SDW and Thesislink.
The Graduate Research School is continuing to develop and offer online resources for graduate research students and their supervisors on the Student Hub Online (SHO) and Thesislink.

We hope you are finding a way to continue to make progress with your graduate research project. Please be kind to yourself, it's okay if you are not able to progress as much as you would like at the moment. We are all adjusting and it will take sometime for many of us to be able to operate as we normally would.

Noho ora mai rā

The Graduate Research School team